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PATENT  
ATTORNEY DOCKET NO. 00694001

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of: )  
STEVEN SMITH )  
Serial No.: 09/829,524 )  
Filing Date: April 9, 2001 )  
For: HIGH VOLUME ELECTRONIC )  
MAIL PROCESSING SYSTEMS )  
AND METHODS )

Group Art Unit: 2152  
Examiner: UNKNOWN

CERTIFICATE OF MAILING BY "EXPRESS MAIL"

"Express Mail" mailing label number EL692809994US

Date of deposit: 06 July 2001

I hereby certify that this paper or fee is being deposited with the United States Postal Service "Express Mail Post Office to Addressee" under 37 CFR 1.10 on the date indicated above and is addressed to Box: Missing Parts, Assistant Commissioner for Patents, Washington, D.C. 20231

TIMOTHY M. HUBALIK  
(typed or printed name of person mailing paper or fee)

[Signature]  
(signature of person mailing paper or fee)

Box Missing Parts  
Assistant Commissioner for Patents  
Washington, D.C. 20231

Dear Sir:

COPY

TRANSMITTAL LETTER

Transmitted herewith for the above-captioned patent application are:

1. Response To Notice To File Missing Parts Of Nonprovisional Application Filed Under 37 CFR 1.53(b) Filing Date Granted;
2. Return copy of original Notice To File Missing Parts Of Nonprovisional Application Filed Under 37 CFR 1.53(b) Filing Date Granted;
3. Executed Declaration and Power of Attorney for Patent Application;
4. Recordation Form for Assignment;
5. Executed Assignment;

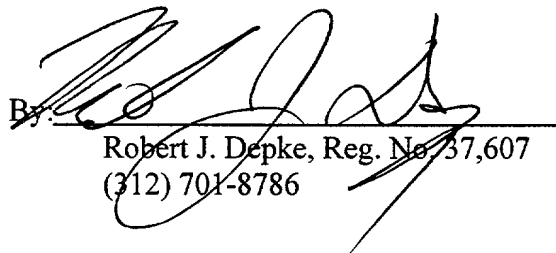
6. Check in the amount of \$160.00 (\$65.00 for the surcharge for filing the Declaration on a date later than the filing date of the application, as set forth in 37 C.F.R. 1.16(e), \$40.00 for Assignment recording fee, and \$55.00 for Petition for One Month Extension of Time to Respond);
7. Petition for One Month Extension of Time to Respond;
8. Submission of Formal Drawings, with seven (7) sheets of formal drawings; and,
9. Post Card acknowledging receipt of same.

Respectfully submitted,

Date:

7/25/2001

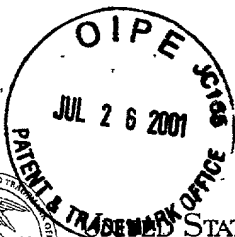
By:

  
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UNITED STATES PATENT AND TRADEMARK OFFICE

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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/829,524	04/09/2001	Steven Smith	00694001

CONFIRMATION NO. 8436

## FORMALITIES LETTER



\*OC00000006077253\*

Robert J. Depke  
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P.O. Box 2828  
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Date Mailed: 05/15/2001

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. ( 5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);
  - Drawings must be reasonably free from erasures and must be free from alterations, overwritings, interlineations, folds, and copy marks.

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09/829,524-072001

*A copy of this notice MUST be returned with the reply.*

*PJ ee*

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

FOIA b 7 - 2025